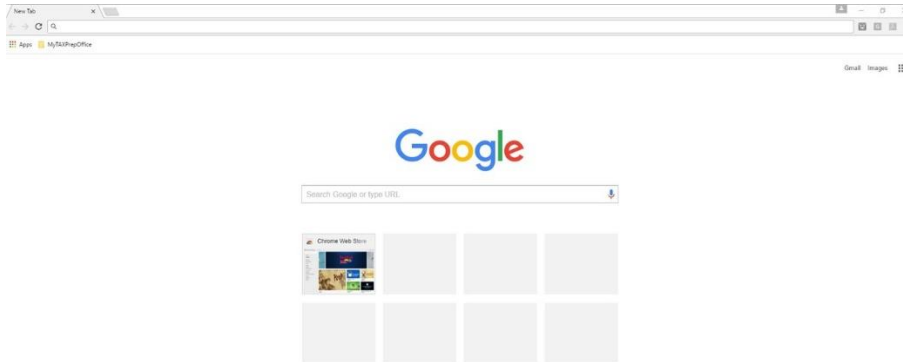


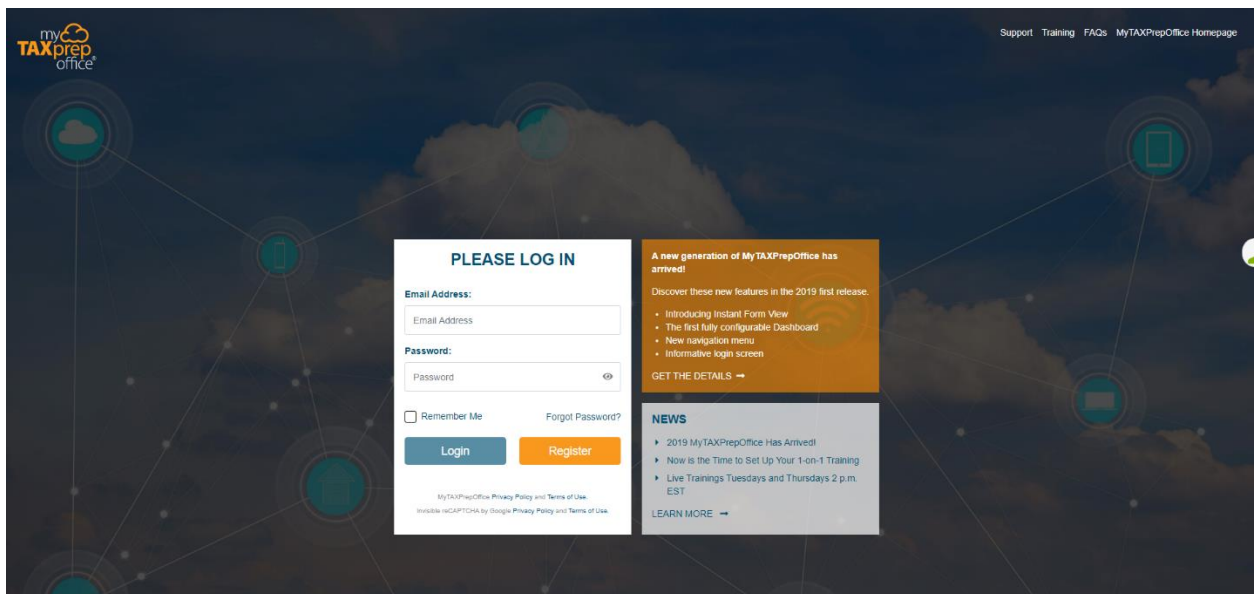
# FAQ – Logging In

## How to log in to the program:

1. Using Google Chrome, open a new browser tab.



2. Type the log in website address (<https://app.mytaxprepoffice.com/#/login>) and hit enter. When the log in screen is displayed, enter your email address and your password.



## FAQ – Logging In

3. If you forgot your password, you can click on the **Forgot Password?** option. A new password link will be sent to your inbox.

Forgot Password?

4. We also recommend that you check the **Remember Me** box if you are using a personal computer. Do not check this box if you are using a public computer.

Remember Me

5. Click the **Login** button.

Login

6. Verification pictures might display. Click on the correct pictures and select **Verify**. The Dashboard will then display (if it did not already display after clicking **Login**).

